

# GENERAL INFORMATION

The Christian Brothers (*Fratres Scholarum Christianarum*, F.S.C.), a community of vowed religious living together as a witness to the Gospel message, were founded by St. John Baptist De La Salle in 1680 in Rheims, France, in answer to the serious need for the Christian education of the sons of poor and working-class families. His efforts proved successful, and in order to expand the influence of his endeavors, together with his Christian Brothers, he founded the first schools for the training of teachers in Europe. Presently, the Brothers form a teaching congregation numbering 7,800 members in more than 70 countries. In the United States, the Brothers operate seven colleges and universities and 100 schools located in 23 states and the District of Columbia.

While the Brothers have determined the character and academic growth of the University for over one hundred years, they now share a significant aspect of those roles with dedicated secular faculty and staff who embrace the tradition of responding to the educational, personal, and spiritual needs of young adults. Christian Brothers University of Memphis continues the Lasallian tradition of innovation and flexible responsiveness to the spirit and demands of contemporary society while remaining faithful to its religious and academic heritage. The following Mission and Goals statements were adopted by the Board of Trustees January 31, 1995.

## **INSTITUTIONAL MISSION**

Christian Brothers University is a Catholic institution of higher education in the tradition of the Christian Brothers. It is a private, comprehensive university which emphasizes excellence in teaching and individualized attention to the whole person in a values-oriented, interfaith educational community. The University prepares students for professional careers and advanced study in the arts and sciences, engineering, and business, and for lives of moral responsibility and constructive community involvement.

## **INSTITUTIONAL GOALS**

In pursuit of its mission, Christian Brothers University aims specifically to:

1. bring within the reach of all its students an opportunity for higher education founded on Judeo-Christian principles and particularly to develop persons who think, judge, and act according to the principles enunciated by enlightened ethical and religious beliefs;
2. provide programs which teach and encourage students to be active, informed, interested, and concerned citizens with a global perspective and a strong sense of justice and responsibility;
3. assist in the personal, spiritual, and academic development of students by fostering interaction, dialogue and opportunities for community services involving students, faculty, and staff members;
4. maintain a commitment to the ideals of free inquiry, pursuit of truth, and respect for all people;
5. acquaint students with fundamental knowledge in the humanities, social sciences, physical sciences, and mathematics essential to an understanding of self and of the world in which they live;
6. cultivate the skills of inquiry, reasoning, and communication which allow students to continue the process of intellectual growth;
7. develop students' capabilities for the intelligent and responsible use of information technology;
8. assist the students in choosing and preparing for careers through counseling, opportuni-

- ties for internships, pre-professional programs, and career placement;
9. provide facilities, programs, and services which will encourage students' academic, religious, social, moral, and cultural growth;
  10. sustain and promote the Catholic and Lasallian heritage of the University while welcoming persons from diverse religious faiths and social backgrounds and serving as a center for interfaith dialogue;
  11. contribute, as an urban institution of higher learning, a variety of services related to facilities and personnel which will benefit the people and institutions of the community; and
  12. encourage and support lifelong learning and the continuing spiritual and professional development of students, alumni, faculty, and staff.

### **NOTICE OF NON-DISCRIMINATORY POLICY AS TO STUDENTS**

Christian Brothers University admits students of any race, age, color, religion, sex, national and ethnic origin to all the programs and activities of the university with the rights and privileges generally accorded to students. It does not discriminate on the basis of race, age, color, religion, sex, national and ethnic origin or handicap in administration of its educational policies, admissions policies, scholarship and loan programs, athletics and other university-administered programs.

### **HISTORICAL SKETCH**

Christian Brothers College was founded November 19, 1871, by members of the Institute of the Brothers of Christian Schools, a Roman Catholic religious teaching congregation. The Brothers came to Memphis at the request of the people and clergy of the city, a move which culminated more than a decade of efforts to persuade the Brothers to open a college in Memphis. Brother Aurelian was appointed the first President.

Brother Aurelian's two terms as President totalled 33 years. During his presidency, the Brothers purchased the 612 Adams Street building which was to house the college until 1940 when the college moved to its present location at Central Avenue and East Parkway South. The college functioned as a combined elementary school, high school, and college, granting both high school diplomas as well as Bachelor's and Master's Degrees from 1871 to 1915, when the college division was suspended. Elementary classes were dropped in 1922, and the institution operated as a high school only until 1940. Reopened at that time as a Junior College, the college began granting Associate of Arts Degrees in 1942.

In 1953, the decision was made to expand the Junior College into a four-year institution to more adequately serve the needs of the community. The four-year curriculum began with degrees in Business Administration and Electrical Engineering, with the first graduates in recent times receiving their degrees in 1955.

The curriculum was soon expanded to meet the needs for new programs in the fields of Mechanical Engineering and Chemistry. Through the ensuing years the following degree programs were added: Biology, Civil Engineering, Mathematics, English, Physics, Chemical Engineering, History, Psychology, Natural Science, Engineering Physics, Computer Science, and Religion and Philosophy. Teacher Preparation Programs in Secondary Education were added in 1969. An accelerated Evening Program offering a degree in Business Administration was added in 1978 to meet the needs of the adult student, and the Applied Psychology degree was added in 1999.

Programs at the graduate level were reinstated in 1987 with the Master's program in Telecommunication and Information Systems. The Master of Business Administration and the Master of Engineering Management were added in 1989. A Master of Education was

added in 1997, and in 2001 a Master of Arts in Teaching and a Master of Science in Educational Leadership were added.

Christian Brothers University became coeducational in 1970. Currently, women make up approximately fifty-five percent of the student body. Officially, Christian Brothers College became Christian Brothers University in June of 1990.

### **ACCREDITATION AND RECOGNITION**

Christian Brothers University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane; Decatur, Georgia 30033-4097; telephone number 404-679-4501) to award the Bachelor's Degree and the Master's Degree. Christian Brothers University is a member of the National Catholic Educational Association and the Tennessee Association of Colleges. Most programs are approved for veterans' training. Chemical Engineering, Civil Engineering, Electrical Engineering, and Mechanical Engineering are accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (111 Market Place, Suite 1050; Baltimore, MD 21202-4012; telephone number 410-347-7700). Christian Brothers University through its School of Business has the following degree programs accredited by the International Assembly for Collegiate Business Education: Master of Business Administration degree and the Bachelor of Science degree in Business Administration with concentrations in Accounting, Economics, Finance, Information Technology Management, Management, and Marketing. The university is approved by the State Department of Education of Tennessee as a Teacher Training Institution. Christian Brothers University is in full compliance with Title II Teacher Education Report Card reporting mandates. Information on the University's performance levels may be obtained through the Department of Education.

### **CONSUMER INFORMATION**

One of the policies of the Administration at Christian Brothers University is to provide facilities that will increase the success of each student. Opportunities for individual instruction are available at the university through appointments made with instructors. As a consequence, one who chooses to seek individual aid can easily secure the help needed.

To comply with the Family Education Rights and Privacy Act of 1974, Christian Brothers University allows students full access to their own records with 48 hours written notice and requires written consent by students before their records are transmitted to third parties. Opportunity is afforded the student for correction of inaccurate, misleading, or inappropriate data. A complete statement on the confidentiality of records may be found in *The Compass* (the student handbook). Information regarding the following is available in the Registrar's Office during normal business hours:

1. Annual Security Reports,
2. Athletic Participation Rates and Financial Support,
3. Athletic Graduation Rates,
4. Drug-Free Workplace.

### **CAMPUS SAFETY**

Christian Brothers University strives to provide a secure environment for its students. The Department of Campus Safety patrols the campus, provides assistance when requested, and coordinates any need for emergency assistance such as ambulance, police, and fire departments. The officers can be reached at (901) 321-3550.

Crime statistics for the campus and the surrounding area are available in the Campus Safety Office and on the University's website under Campus Safety, as are tips on crime prevention.

Christian Brothers University has policies which govern the use of alcohol on campus and at

university sponsored functions. These policies also prohibit the use of controlled substances. Policies regarding the use of alcohol and controlled substances are contained in the student handbook, *The Compass*.

## **LIBRARY SERVICES**

Plough Memorial Library is housed in a three-story building centrally located on campus and contains over 154,000 volumes and 550 current periodical subscriptions. Access to the library's collections is provided through an online catalog and automated circulation system available electronically on campus and on the Internet. In addition to the print and media collections, students can search a variety of electronic databases via the Worldwide Web for use in their course work. To increase the range of resources available, Plough Library cooperates with Memphis-area academic libraries to provide reciprocal borrowing privileges for students, faculty, and staff. Some of the participating institutions include the University of Memphis, Rhodes College, Memphis College of Art, and Southwest Tennessee Community College. In addition, materials can be borrowed from other libraries around the country through the interlibrary loan service.

Additional collections are available in the Brother I. Leo O'Donnell Archives which traces the 130-year history of the university and includes the Leslie H. Kuehner Napoleon Collection, the Higgins Collection on the history of Bolivia, and the De La Salle Christian Brothers Midwest Province Archival Record and Museum Collections. The Beverly and Sam Ross Gallery offers students the opportunity for an enjoyable educational experience through regularly scheduled art exhibits.

## **STUDENT GRIEVANCE POLICY AND PROCEDURE**

### **Student Grievance Procedure**

The University has a grievance policy and procedure for a student who may have a complaint with any aspect of the university. Details are to be found in the student handbook, *The Compass*, under Section 7, Student Code of Conduct. Any complaint, whether formal or informal, should be filed with the Dean of Students in the Office of Student Life located in the Thomas Center. The Dean of Students will address the student's complaint, and will be responsible for contacting the appropriate administrators on campus to resolve the issue. A file on complaints will be kept in the Dean of Student's office.

For more information about these policies and others, as well as procedures on how to deal with harassment and discrimination, please refer to *The Compass* or the Student Life website under Current Students: Student Handbook.

### **Grade Appeals**

The University has a policy and procedure for a student who wishes to appeal a grade for a course. Details are to be found in *The Compass*, Section 5, Academic Policies and Procedures, or on the Student Life website.

## **INFORMATION TECHNOLOGY SERVICES**

Information Technology Services (ITS) is located in the Rosanne Beringer Center for Computer Studies (St. Joseph Hall) and in Buckman Hall. ITS maintains 614 PCs across campus for students, faculty, and staff. The primary server platform is UNIX with Windows operating system as a client platform; however, Macintosh users may connect to our network and services.

Additional technical services offered at CBU include: telephone service, long distance service, cable TV, residence hall network connections, computer labs (including SunBlade Unix Lab), Internet, email service, antivirus protection for email and a wireless network. ITS also

provides helpdesk service to all students who need technical assistance. Computer guidelines, policies, and additional general information may be viewed at <http://www.cbu.edu/ietc>.

### **POLICY FOR STUDENTS WITH DISABILITIES**

It is the policy of Christian Brothers University to Comply with Section 504 of the Rehabilitation Act of 1973 and with the American with Disabilities Act of 1990 in providing reasonable accommodations to qualified students with disabilities.

A qualified student with disabilities is defined as a person who meets the academic and non-academic admission criteria essential to participate in the program in question and who, with or without reasonable accommodation, can perform the essential functions of the program or course requirements.

### **STUDENT LIFE**

Christian Brothers University, through its Student Life Division, provides a comprehensive series of co-curricular programs and activities that promote the human development of each student. These are designed to complement the curricular education of a student and, as such, are an essential part of a student's education at Christian Brothers University.

### **COUNSELING CENTER**

The Counseling Center offers assistance and services to all students affiliated with Christian Brothers University. Confidential, professional services include personal counseling, crisis counseling, intervention, personal development forums/seminars, study skills assistance, consultation and referrals. Relevant reading and reference materials are available in the Counseling Center.

Through the Counseling Center, a unique Orientation/Peer Counseling Program is conducted each fall semester for all incoming freshmen. Small groups of first year men and women meet with their respective Peer Counselors once a week until fall break. Topics of discussion in the orientation classes include adjustment problems, communication skills, study skills, test anxiety, stress reduction, diversity, time management, values clarification, HIV/AIDS, date rape, sexual harassment, and chemical abuse. Tours of the campus, handbook review, guest speakers, videotapes, social activities, relevant handouts, various CBU polices/procedures, and introductions/referrals to campus resources are incorporated into the program. Successful completion of the Orientation 100 course is required for graduation from Christian Brothers University. Older students may apply for an exemption from this class after conferring with the Director of Counseling and the Dean of Academic Services. The Peer Counselors, under the auspices of the Director of Counseling, are specially selected upper-class students who are trained and prepared to help students in their transition and adaptation to college life and to the Christian Brothers University community.

### **CAREER CENTER**

The Career Center provides group and individual counseling to facilitate the career decision-making process. Services are provided to all graduating seniors, undergraduates, and alumni of the university. The Career Center Laboratory provides books, audio-visual materials, and publications that address self-assessment, career exploration and planning, job search strategies, placement, and follow-up. The Center has a variety of assessment tools available to all students and alumni, including SIGI-PLUS, a computerized career decision-making program, the Strong-Campbell Interest Inventory and the Myers-Briggs Type Indicator. Career related workshops are held throughout the year, and a Career Peer Counseling Course is offered to train students to assist others in this area.

Assistance is offered to all students in securing part-time jobs, full time jobs, and intern-

ships that are related to their areas of study. Job fairs are held each semester, and the center maintains current listings of local and national career opportunities. The Center also includes a resume referral service, which has recently been expanded to utilize internet services in providing instant access of student resumes to employers across the country. On-campus interviews are held frequently throughout the year for internships and full-time positions. Further information about the Career Center can be found at the university's web site ([www.cbu.edu/career](http://www.cbu.edu/career)) under University Resources.

## **HEALTH RESOURCES**

Health Resources provides health services and health information to all students attending Christian Brothers University. A part-time registered nurse and nurse practitioner are on staff. Office hours are posted on the CBU website and recorded weekly on the office telephone at (901) 321-3260. For further information regarding specific services, please contact the Health Resources Office. After hours, medical consult is also available to resident students. For additional information regarding services, please consult the Health Resources office.

## **DEAN OF STUDENTS**

The Dean of Students is the university's chief judicial affairs officer. The office is also designed to accommodate the needs of international students, students with disabilities and to support commuter and minority students, as well as assist the university in its goal of supporting diversity. Specific programs include coordinating the non-academic disciplinary process, programs honoring nationally celebrated holidays, orientation programs, immigration services, international student Buddy and Host Family Program, monthly Commuter Breakfast, annual Commuter Fair, Commuter Student Newsletter, and the African American Alumni Reception and Awards Program. Log on to [www.cbu.edu/studentlife/dos](http://www.cbu.edu/studentlife/dos) for a detailed list of all services provided. The officer is located in the Thomas Center Room 104, and the phone number is (901) 321-3536.

## **STUDENT ACTIVITIES**

Christian Brothers University provides broad co-curricular and coeducational activity programs. A wide range of organizations, events, and other activities exist for the benefit and fulfillment of students. These include various social, cultural and developmental events.

The Thomas Center provides much of the needed space for these programs and activities and contains facilities for student recreation, student food service, and student community. Other recreational facilities include an outdoor basketball court, tennis courts, a sand volleyball court, a swimming pool, and a fitness center.

Social life, dances, and other student events are planned with the students. Programs aimed at the cultural, educational, and entertainment interests of the student body are arranged and conducted with the advice and assistance of the Student Government Programming Council, which serves as a voice for the student body. The Programming Council, along with the Director of Student Activities, plans, coordinates, and implements a variety of activities for the students which are publicized on campus bulletin boards, in various campus publications, and through special events posters on campus.

Some of the more than 40 clubs and organizations in which a student may participate include Student Government, social and service fraternities, sororities, professional groups, men's and women's organizations, and support groups. Also, there are clubs whose purpose is to assist the student in his or her major field of study.

Opportunities are present for student participation in university theatre, art, music, and publications. Following is a listing of some of the various student clubs, groups, and organizations that are active each year on campus:

Alpha Chi Honor Society	Intercultural Club
Alpha Kappa Alpha	Interfraternity Council
Alpha Sigma Lambda (Adult Honor Society)	Kappa Alpha Psi
Alpha Sigma Tau	Kappa Delta Pi (Education Honor Society)
Alpha Xi Delta	Kappa Sigma
American Chemical Society Student Affiliates	Lasallian Ambassador Board
American Institute for Chemical Engineering	Lasallian Collegians
American Society of Civil Engineers	Mathematical Association of America
American Society of Mechanical Engineers	National Society of Black Engineers
Association for Computing Machinery	Panhellenic Council
BACCHUS	Phi Alpha Theta (History Honor Society)
Beta Beta Beta (Biology Honor Society)	Phi Beta Sigma
Black Student Association	Psi Chi (Psychology Honor Society)
<i>Castings</i> (literary magazine)	SGA Programming Council
CBU Chorale	Sigma Alpha Epsilon
CB Singers	Sigma Tau Delta (English Honor Society)
Cheer Squad	Student Government Association
The Chosen Generation	Student Peace Association
CrossHeirs	Student Tennessee Education Association
Delta Sigma Pi (Business Honor Society)	Tau Beta Pi (Engineering Honor Society)
Encore Drama Club	Tau Kappa Epsilon
English Club	Up 'Til Dawn
French Club	Vietnamese Student Association
Gamma Sigma Alpha (Greek Honor Society)	Zeta Tau Alpha
Institute of Electrical & Electronic Engineers	

Christian Brothers University believes these activities allow students to grow spiritually, socially, and physically as well as promoting active citizenship.

### **CAMPUS MINISTRY**

The Office of Campus Ministry at Christian Brothers University fosters the integration of faith and education. It does this by assisting the entire campus community in the formation of human and religious values and by supporting dialogue, harmony, and interpersonal relationships among students, faculty, and staff.

Although the university is a Catholic institution, Campus Ministry provides an important focus for nurturing an understanding of the ecumenical dimension of its Catholic identity. In addition to Sunday liturgies, provision is made throughout the year for special interdenominational worship services, welcoming people of all faiths and religious traditions.

Personal and communal growth is encouraged through a variety of prayer experiences, retreats, and pastoral counseling to assist students especially in the development of their respective gifts for the pursuit of peace and social justice within a multi-religious and multi-cultural world.

### **RESIDENCE LIFE**

**UNIVERSITY RESIDENCE POLICY:** All Freshmen and Sophomores whose permanent address is beyond a 30 mile radius are required to live on campus.

Campus living at Christian Brothers University is an important aspect of a student's experience. It affords the opportunity for growth and development outside the classroom environment. It is the expressed purpose of Christian Brothers University to provide an atmosphere

in which each resident may realize his/her potential-intellectually, socially, and culturally.

Contracts for residence hall living may be obtained from the Office of Student Life. Contracts will be considered complete only with the proper deposits on file with the Director of Residence Life. Requests for an assignment to a particular room or with a particular roommate will be honored whenever possible. Housing contracts filed by returning students during their published registration times will be given priority over new residents. Housing assignments are prioritized by class rank, years of residency, and date of completed contract. Housing assignments are made without regard to race, creed, color, or national origin. Contracts with the appropriate deposit should be submitted to the Director of Residence Life by May 1.

Each resident is under the supervision of the Director of Residence Life, Resident Directors, and Resident Assistants. The residence hall staffs' duties include hall management, policy enforcement, and programming. For additional information about Residence Life, go to the website at [www.cbu.edu/studentlife](http://www.cbu.edu/studentlife).

**Students residing off campus must keep a current local address on file with the Registrar's Office.**

## **ATHLETICS**

Christian Brothers University has a long history of athletic competition and is a member of NCAA Division II and the Gulf South Conference. The University sponsors six sports for men and seven sports for women. Men's sports are soccer, basketball, cross country, baseball, golf, and tennis. Sports for women are volleyball, cross country, soccer, softball, basketball, golf, and tennis. Information regarding Equity in Athletics is available in the office of the Director of Athletics.

## **EDUCATION OF VETERANS**

Most programs and courses are approved for veterans' training. Registration is verified after the Add/Drop period. Veterans who wish to attend Christian Brothers University should contact their local U.S. Department of Veteran Affairs Office for information on earned benefits. Veterans wishing to apply to Christian Brothers University should contact the Associate Registrar at 321-3237 for information pertaining to particular courses of study. Veterans must notify the Associate Registrar every semester that they are enrolled by completing the enrollment certification form and when they withdraw from classes.

## **POLICY ON CHILDREN ON CAMPUS**

CBU recognizes that children under 18 years of age often accompany adults during visits to campus. To ensure the safety and security of children and to safeguard the educational and work environment of the university, no employee, student, or visitor may leave a child unattended. This policy includes all CBU facilities, grounds, and vehicles located in the CBU parking lots. Children are not permitted in classrooms except in emergency situations with permission of a faculty member.

## **CAMPUS FACILITIES** (see map on Page 262)

- **Avery Apartments:** Residence apartments for men and women.
- **Barry Hall:** The first floor (entrance level) houses the Executive Offices of the President, the Administrative Vice President, and the Vice President for Institutional Advancement; it also includes the Office for Institutional Advancement, Alumni Office, Communications Office, and St. Joseph Chapel. The lower level houses the Registrar's Office, Retention and Advising Office, Student Financial Assistance Office, Human Resources, and Business Office. The upper level houses the Career Center and offices for the School of Arts faculty.
- **Battersby Hall:** Athletic Department offices for soccer teams.

■ **Buckman Hall:** The first floor (lower level) houses the Admissions Office, Evening Program offices, classrooms, and Spain Auditorium. The second floor includes the Office of the Vice President for Academics, the Montesi Executive Center, classrooms, and information technology laboratories. The third floor houses the administrative offices of the School of Business, M.B.A. Program Director, the School of Business faculty offices, classrooms, and the Paul W. Barret, Jr. School of Banking.

■ **CBU Apartments:** Residence hall apartments for men and women (three buildings, including O'Hara Hall).

■ **CBU Theatre:** Provides facilities for assemblies, lectures, plays, movies, etc.

■ **De La Salle Hall & Canale Arena:** Provides arena and practice space for intercollegiate basketball and volleyball, with seating capacity of 1,000, along with training and fitness facilities. Also includes offices for the Athletic Department, a snack cafe, and a conference room.

■ **Kenrick Hall:** The ground level houses offices and Curriculum Lab for the Education Department, as well as classrooms for the School of Arts. The upper floor houses School of Arts classrooms and laboratories for Language and Psychology. The lower level includes Music and Art studios, Print Shop Services, and offices for the Student Government Association. The lower level also provides offices for Facing History and Ourselves.

■ **Lambert Hall:** Campus residence of the Christian Brothers who are members of the faculty and staff at CBU and at Christian Brothers High School.

■ **Maurelian Hall:** Women's student residence hall.

■ **Nolan Engineering Center:** Houses the offices of the faculty of the undergraduate and master's programs of the School of Engineering, plus the engineering computation facility and classrooms.

■ **Plough Memorial Library:** Houses more than 154,000 volumes, periodicals, microforms, media, and electronic resources. The InfoLab, the Writing Center, and the Beverly and Sam Ross Gallery are located on the lower level.

■ **Rozier Hall:** Men's student residence hall.

■ **St. Benilde Hall:** Includes laboratory and shop facilities for the School of Engineering.

■ **St. Joseph Hall:** Houses the Rosanne Beringer Center for Computer Studies (ITS offices and student computer labs), Microprocessor Architecture Lab, plus offices for Campus Safety, Publications, Institutional Advancement, and the yearbook staff.

■ **Science Center:** Includes offices and laboratories for Biology, Chemistry, Computer Science, Mathematics, Natural Science, and Physics, plus six multimedia classrooms.

■ **Stritch Hall:** Provides limited student housing (for men and women) during the Fall and Spring semesters, and summer rental facilities for small to medium size meeting groups, including planning rooms, dining facilities, and recreational facilities. Includes St. John Chapel, a separate structure for religious services.

■ **Thomas Center:** Houses the Office of the Vice President for Student Life, offices of the Dean of Students, Student Activities, Events Management, Campus Ministries, Counseling Center, and Residence Life. Also includes the Alfonso Dining Hall, recreational facilities, Buccaneer Snack Bar, Bookstore, and the fitness center.

## REGISTRATION STATISTICS 2004-05

Freshmen .....	305	Evening Program .....	461
Sophomores .....	295	Graduate Programs .....	331
Juniors .....	188		
Seniors .....	267		
<b>Total Day Program .....</b>	<b>1,055</b>	<b>TOTAL STUDENTS .....</b>	<b>1,847</b>