



The Same Page

Plough Library Newsletter

Christian Brothers University

(see our online version at www.cbu.edu/library)

July/August 2004

July Summer Session Hours

Mon-Thurs: 8:00 am-8:00 pm

Friday: 8:00 am-4:30 pm

Saturday: Closed

Sunday: 6:00 pm-11:00 pm

Regular Library Hours

- Mon-Thurs: 7:45 am-11:00 pm
- Friday: 7:45 am-4:30 pm
- Saturday: Noon-4:00 p.m.
- Sunday: 2:00 pm-11:00 pm

Hours may vary during holidays and breaks. Please call 321-3432 to verify hours, or check our website at www.cbu.edu/library.

Contact the Library:

Telephone: 321-3432

E-mail: library@cbu.edu

Fax: 321-3219

Website: www.cbu.edu/library

The Writing Center

The Writing Center is on the lower level of Plough Library, It is open Sunday-Saturday. Hours are posted on the door. Telephone: 321-3360

In This Issue

- New Web Catalog.....1
- New Staff.....1
- News from Departments.....2
- General announcements.....3
- Off Campus Access to Databases....4

Plough Library Introduces New, User Friendly, Online Catalog

Plough Library introduced its new Buc Cat (short for Buccaneer Catalog) web catalog on Wednesday, July 7, 2004, at an open house. Many curious faculty and staff stopped by to



see the new Endeavor product. The new online catalog is quite user friendly and versatile. Students, faculty and staff can not only search more conveniently and effectively for books and other materials but will be able to view their accounts of item checked out, fines and other information about their transactions. They can also place a hold for particular items that may be checked out. In advanced search, users can tailor a search for a more focused result. Search result list and item re-

cords can be printed or e-mailed. This Endeavor Integrated Library Project was made possible by a generous grant from CBU Board member Joyce A. Mollerup and is the only one of its kind in Memphis.



New Buc Cat web catalog

Plough Library Welcomes New Electronic Services



Join us at Plough Library in welcoming our new Electronic Services Librarian, Debi Babb. Debi comes to us from the Memphis and Shelby County Public Library and Information Center's, LINC Department. She recently received her MLS from the University of Tennessee Knoxville.

— @Your Library —

Library was Closed in May

You may recall that Plough Library was closed for a week in May for staff training and the installation of new carpeting. The training was successful and has been put to good use in completing the migration to the new Voyager online catalog. The much needed new carpeting gives the library a fresh updated look. Stop by and see the new catalog and carpeting. You may see the new catalog at www.cbu.edu/library, then click on CBU Library Catalog.

News From: Director:

Thanks to all faculty for your cooperation in returning all checked out item for the migration to Voyager.

Margaret Cardwell 321-3430

Instruction

Contact 321-4355
bhead@cbu.edu

Instruction Class Reminder

Summer Walk-In Instruction Class Schedule at Plough Library

The Summer Walk-In Class Instruction Sessions will be Wednesdays and Thursdays at the times and dates below. The sessions will be open to all students on a first come basis and will be limited to 14 students. The sessions will focus on Plough Library and its resources and database research. The sessions will be held in Plough Library's Infolab. For additional information or to enroll (not required) in a class call 321-3432.



Day Classes

Wednesdays July 21st and 23rd--
12:00-12:50pm

- Introduction to Plough Library
- Database searching

Evening Classes

Thursdays July 22nd and 29th--
5:00-5:45pm

- Introduction to Plough Library
 - Database searching
- Orientation Tours

July summer session library orientation tours are scheduled for:

Monday July 19 10:00 am
Tuesday July 20 11:00 am
Tuesday July 20 5:00 pm

Instruction is available Monday—Friday 2:00 pm on the new Buc Cat web catalog.

Interlibrary Loan

When should you Contact Interlibrary Loan?

If you have searched the CBU catalog or other local catalogs and were not able to locate a needed item or searched our databases and were unable to locate the full-text of an article, Interlibrary Loan is for you. Contact Suzanne Mangrum at 321-3554 or vmangrum@cbu.edu.

Reference

The reference collection on the main floor that was moved to facilitate the installation of the new carpeting is now back in place. Thank you for your patience.

Periodical

An Update on our Periodical Collection

All of our 525 subscription periodicals are listed in the new Buc Cat online catalog by title. Some of them have electronic versions and are listed on the library home page. Click on Electronic Journals. We also have magazines for leisure reading and a quiet comfortable place to read them. Contact Barbara Hill, 321-4018

Circulation

New for Circulation

The new Buc Cat online catalog now allows you to review your account of items checked out, fines and any holds on items that you may have placed. It will be a good idea to review your account regularly to assure its accuracy. Contact: Angelia Sparrow 321-3431

Technical Services

Ever wonder why when you are researching a subject or topic, the books on your subject are often not together on the shelf. Its all about the contents of the book and the Dewey Decimal System. Generally speaking, items are classified and placed on the shelf with similar item in which the majority of their content is similar. However, there may be another item that has similar content but to a lesser degree. Thus, the item with less of the same content may be shelved elsewhere. For question contact Elizabeth Jackson 3210-4354

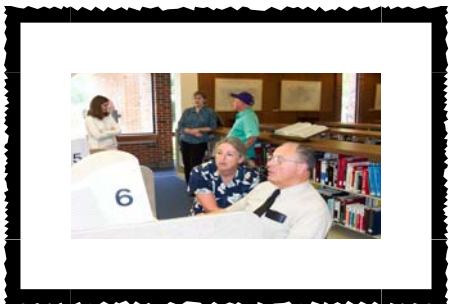
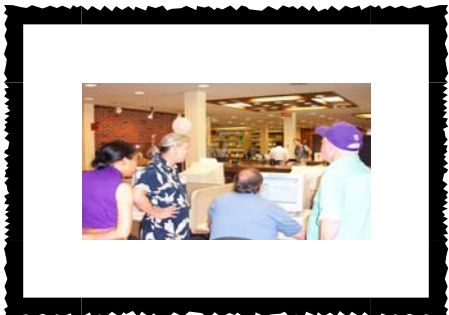
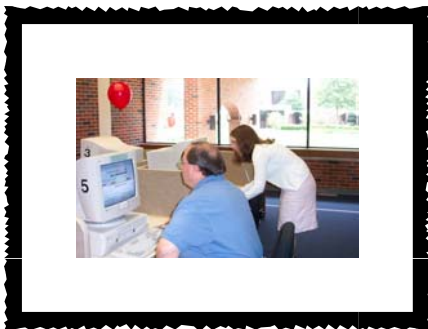
Plough Library Infolab Like New

The Plough Library Infolab will start the new year rejuvenated. Fourteen (14) new computers are being installed with updated software. We have also installed a new ceiling mounted NEC projector allows online screen projection.

Staff News

Road trips: Margaret Cardwell and Benjamin Head had the pleasure of road trips with their grown daughters in June. Margaret drove with Sarah to New York and flew home. Benjamin drove Beth to St Paul, Minnesota to her new job.

More photos from the open house



BucCup

This coffee service will return in the fall

.50



University Gallery



*CBU Alumni Exhibit
August 20–October 1, 2004*

Off Campus Access to Library Resources

Plough Library will have reduced hours this summer. It is important to be able to access our resources from your home or business.

Take a minute to review these procedures so that you can be complete your work without delay.

Off-Campus Access to Plough Library Databases

Who can access library databases from off-campus?

If you are a Christian Brothers University student, faculty, or staff member, you may use the Library's electronic databases from off-campus. Publisher licenses restrict us from providing off-campus access to other users (including alumni and community borrowers).

Which databases are available from off-campus?

All databases on the CBU Library Databases page can be accessed from off-campus.

How do I access databases from off-campus?

From the library's main page, click on the link for databases. Click on a subject or a letter of the alphabet, then choose your database by clicking on the title of the database. If you are off-campus, our proxy server will recognize your IP address as foreign, and will therefore ask you for a username and password. **Enter your current CBU e-mail username and e-mail password.** If you do not have a CBU e-mail account, you will be unable to access the databases from off-

campus.

You will remain connected to the proxy server as long as you keep your browser window open. This means that you only have to input your username and password once. However if you close your browser window, you will be prompted to log in again if you try to access another database.

I'm having problems accessing databases from off-campus. What should I do?

First, make sure that you are not logged into your e-mail account. This means you need to exit Web Mail or Pine if you are logged on. After exiting your e-mail account, try accessing the database again.

Important: The only way to log off of Web Mail is by clicking the log off button at the top of the screen. If you are in Web Mail, and you close the browser window by clicking on the "x" in the upper right hand corner, you are not logged off - the connection remains until it times out. You must log out by clicking on the log off mailbox icon.

If your computer is behind a corporate firewall or an institution's firewall, you will not be able to use the library proxy server at work. E-mail the library, or call us at 321-3432 for help.

When I try to sign into EZ-Proxy, I get a message that says "This is cookie.htm from the docs subdirectory".

The proxy server sends a "cookie" to your browser to indicate that you have been validated by the proxy and are authorized to access the restricted databases or other resources. This cookie cannot be used for any other purpose, and will be deleted when you close your browser. If your

browser has not been set to accept cookies, you will see this message and will not be able to access any of the library's databases from off-campus. You will need to set your browser to accept cookies, and then try logging in again.

Still have questions?

E-mail the library, or call us at 321-3432.