

The Same Page

Plough Library Newsletter
Christian Brothers University

Volume I, Issue I

August I, 2002 Newsletter

New Library Web Site! [www.cbu.edu/ library](http://www.cbu.edu/library)

Plough Library's web site has been updated and completely redesigned this summer to facilitate access to services and resources from the main page. You'll find it much easier to:

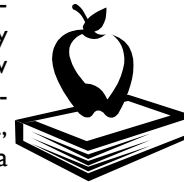
- Access CBU's online catalog, and check holdings of other local databases
- Log into Plough Library's 34 research databases from on or off campus
- If you're not sure how to look for books or journal articles, or how to get started on a paper, we have guides and tutorials to help you.
- Email a question to a reference librarian
- If you're a faculty member: request material for your classroom; schedule an instruction session with a reference librarian; recommend materials for purchase; make interlibrary loan requests electronically; find out more about copyright law; read our page on combating "cyber-plagiarism."
- Make a suggestion..we

From the Director...Welcome Back to CBU Margaret Cardwell

Welcome back to campus. I hope that everyone had an enjoyable summer. Summer is my favorite time of year - I can hardly believe that it's over so quickly. The only thing I don't like about summer is how quiet the library becomes. So we are delighted that everyone is back and ready to make use of our services again. We look forward to lots of interesting research projects and papers.

Several of our databases have had changes made in the way the product displays. We will have handouts in the library that explain those changes so that you can efficiently navigate these systems. Please come by or call 321-3432 for advice if you get stuck. As an added bonus, we have ar-

ranged to have a trainer from Lexis-Nexis Academic Universe here on campus Aug. 22. This database has an entirely new look and new methods of searching. Lynn Smith, J.D., MLIS, will offer a session in both the morning and the



August is back to school

afternoon. If there is interest, we could have one of the sessions focus on the business, and the other concentrate on news/reference sources. Let us know what you think. Call 321-3432 to sign up for a morning or afternoon session. (Or Check the Library's home page or the Connection for exact times.) We hope to see you there.

The library staff is here to help you and your stu-

dents. Please feel free to call me with comments, requests, complaints. Have a great year!

Plough Library Hours—Fall 2002

- **Monday-Thursday** 7:45am-11pm
- **Friday** 7:45am-4:30pm
- **Saturday** noon-4pm
- **Sunday** 2pm-11pm

Hours vary during exams, breaks, holidays, and summer. Check our web site to see the current schedule.

Reference librarians are on duty whenever the library is open. Stop by the desk if you've got a question, or call 321-3432.

News in Brief

- **Lexis-Nexis changes:** The producers of the Lexis-Nexis database (formerly known as Lexis-Nexis Academic Universe) have completely redesigned the interface this fall. One purpose of the update is to provide some instant access from the database main page to the most commonly requested information—such as legal information, company financial informa-

tion, and newspaper searches—without burying it several levels deep in the site. We hope that you can join us when Lexis-Nexis representatives come for a **training session on August 22** to explain the restructuring of the database and the features of the new interface.

- **New Writing Center director!** Prof. Clayann Panetta (English) succeeds Prof. Roger Easson as di-

rector of the Writing Center this fall. CBU's Writing Center, run by student tutors under Panetta's supervision, provides free assistance to all members of the CBU community, and is located on the first floor (basement) of Plough Library. The Writing Center works with students in all disciplines and provides assistance to non-native English speakers. Visit the Center's new site: www.cbu.edu/library/writingcenter/index.htm.

Check availability of full-text journals at CBU

Recently, Plough Library has contracted with JournalWebCite to provide and maintain a list of all our full-text journals (both print and electronic). From the library home page, click on "**CBU Journal List**" under "**Databases**" to view and search these titles.

In one search, you can now determine whether we subscribe to a

journal in full-text, no matter the format. If it's indexed electronically, you can then jump directly to the relevant database.

There are still web sites like **JAKE** (Jointly Administered Knowledge Environment) (<http://jake-db.org>), which provide bibliographic information and ISSN verification for any journals, and attempt to list all

the available electronic journals and the databases which index them. However, it's extremely useful to have a resource whose scope is limited to resources immediately available at CBU. You may also want to double-check CBU's journal list before placing ILL requests.

New this fall: improved database access off-campus

This year, off-campus database access will be provided through a proxy server.

When you want to enter a particular database, you will be asked for your **CBU email username and password**. This is the only password you'll need from now on.

Stop by the ITS Help Desk to set up an email account if you don't have one or if you've lost your old password.

If you have trouble logging in to the proxy server, here are some tips:

- The network may be slow -wait a few minutes and try again.

- Make sure your email account is not currently open in another window.
- Call 321-3432 if you need any help. If you are behind a firewall, you may have trouble with the proxy server, but the library can provide alternate access.

Welcome to New Faculty

Benjamin Head, Instructional Services Librarian

On behalf of the library staff, I'd like to extend a warm welcome to new faculty members. You will find that CBU is a very friendly and casual place.

As you embark upon your new teaching career at CBU, we hope that you will come and visit Plough Library as one of your first steps in becoming a part of this community.

You will meet Margaret Cardwell, our director. Margaret or one of her staff members will be glad to give you a tour of the library. We have around 100,000 items in our print collection and subscribe to approximately 500 print journals, with

electronic access to thousands more titles through 34 different research databases. The library web site is brand new this fall, and we hope to make our facilities and services more accessible to you from our home page.

Providing library instruction for classes is an important part of what we do here at CBU. We are also working on starting a generalized Information Literacy program to provide the community at large with various opportunities to come in contact with new technology and to use it to greatest advantage in both your work and everyday life. Information Literacy classes are

conducted in the Infolab in the library lower level, near the CBU Art Gallery.

I look forward to meeting you and hope that we will work well together over this coming year.

P.S.—We'd really appreciate a copy of your class syllabus (send to bhead@cbu.edu or to the library at campus box T-3) so that our reference staff can better help your students throughout the semester. Thank you!

Information Literacy and Class Instruction has Expanded

On August 20, 2002, we begin our fall 2002 semester. In keeping with our mission of promoting information literacy, we are offering the following classes and opportunities for new faculty, students and staff.

1. Walk-in classes in the Infolab (sessions scheduled to accommodate both evening and day students; no advance signup required)
2. Individualized appointments—we'd be glad to set aside some time to work with you one-on-one.
3. Instruction for new graduate students
4. Scheduled and self-guided tours of the library.

Contact **Benjamin Head** with questions (321-4355, bhead@cbu.edu), or request an instruction session online at www.cbu.edu/library.

Library Staff Directory

Director

Margaret Cardwell

Reference Staff

Bridgette Decent (Electronic Resources)

Benjamin Head (Instruction)

Jane Fleet (Technical Services)

Laura Simpson (Interlibrary Loan)

Periodicals Coordinator

Barbara Hill

Multimedia Services

Jerry Swanberry

Circulation Services Coordinator

Angelia Sparrow

Technical Services Assistant

(evenings)

Stacy Stivvers



netLibrary News

- New to netLibrary this fall: a “Notes” feature that allows you to annotate any page of your eBook.
- Search engine now has the capacity to scan every word in every eBook (in addition to author, title, subject, ISBN searching, etc.)
- If you haven’t seen our new electronic books yet, find out more and access the collection at www.cbu.edu/library/catalog/ebooks.htm. You’ll need to set up a free account first.

Library Staff News

- Margaret Cardwell (Director), Benjamin Head (Instructional Services), and Bridgette Decent (Electronic Resources) attended the American Library Association’s annual conference in Atlanta this past June.
- Benjamin Head (Instructional Services) recently attended the Reference section meeting of the West Tennessee Academic Library Council in Jackson, Tennessee.
- Bridgette Decent (Electronic Resources) and Laura Simpson (Interlibrary Loan) recently participated in a seminar on e-journal access at Mississippi State in Starkville, MS.



IMPORTANT MULTIMEDIA SERVICES REMINDER: If you need media equipment for your classroom or for a special event, plan ahead and request it **3-7 days** ahead of time.

Interlibrary Loan News

- Updated Interlibrary Loan policies for this year have been posted at <http://www.cbu.edu/library/services/ill.htm>.
- We’ve implemented the Ariel document-delivery system over the summer, and turnaround time on articles has improved greatly (often to within 3-4 days). You may be pleasantly surprised!
- Now that we are able to receive some articles as PDF files, we are often able to send it directly on to you as an email attachment. We’ll be working with you to set up a mode of delivery you feel comfortable with. Faculty members may continue to receive journal articles through campus mail, in-library pickup, fax, or snail-mail delivery if you are away or on sabbatical.
- We welcome your ILL requests! But don’t forget that you are able to use the library and borrow materials from the U of M, Rhodes, and other academic libraries in the area using your CBU ID card.
- Interlibrary Loan can help eliminate a lot of frustration. Don’t just assume there are no resources available to you because you are working in a certain discipline, specialized topic, etc. We’ll do our best to get you what you need, as fast as we possibly can! Please help



us out by providing complete and accurate citations, returning borrowed materials to Interlibrary Loan on time, and informing us quickly whenever you haven’t received all of the materials you requested.

- Forms for submitting ILL requests are located on the web at <http://www.cbu.edu/library/services/ill.htm>. Call Laura Simpson if you have any questions (321-4354), or email lasimpso@cbu.edu.